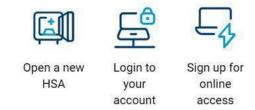
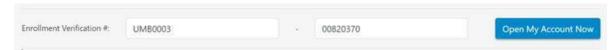
## **Setting up your UMB Health Savings Account (HSA)**

- 1. Click on the link <a href="https://www.umb.com/hsa">https://www.umb.com/hsa</a>
- 2. Click "Open a new HSA"



3. Enter the Employment Verification #- **UMB0003** in the first box and **00820370** in the second box.



- 4. You will be asked four questions:
  - Are you covered by a qualified high deductible plan? Answer YES
  - Are you covered by another health plan that is not a qualified high deductible plan that provides benefits already covered under your HDHP? Answer YES or NO
  - Are you enrolled in Medicare? Answer YES or NO
  - Are you claimed as a dependent on another person's tax return? Answer YES or
    NO
- 5. Click "Begin Enrollment"
- 6. Fill in your "Effective Coverage Date" based on the first day of your health insurance coverage.
- 7. Enter your Basic Information
- 8. Click "Continue"
- 9. Enter your address
- 10. Click "Continue"
- 11. Enter your email address
- 12. You will be sent an email to verify. The email will contain a code that you type in under "Verification Code".
- 13. Click "Continue"

- 14. Choose the number of card holders. If additional card holders enter their requested information.
- 15. Click "Continue"
- 16. Click on "Electronic Disclosure and Consent", "HSA Custodial Agreement", "Terms and Conditions", and "Privacy Statement"
- 17. Click "I Consent"
- 18. Verify all the information you entered is correct.
- 19. Click the box next to "I certify that I am the account applicant listed above"
- 20. Click "Submit Enrollment"
- 21. Your HSA account is now successfully set-up. You will receive your card after your enrollment is completed

## **NOTE - Customer Identification Program**

If you are selected to verify your identity, please submit a copy of your driver's license, state ID, or passport, along with a copy of your Social Security card to complete the identity verification. The documents can be attached in an email to <a href="https://example.com">HSA.CIPSupport@umb.com</a>.

IMPORTANT! If you don't complete this process, your account will not be opened, and it will delay receiving your contributions.